

DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
Clinical Social Work Associate

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **Current State Employee (Lateral Transfer/promotional opportunity)**

Location: 505 Hudson Street, Hartford, CT

Hours: 37.5

Salary: XC -26, \$69,674.00 – \$93,963.00, (Annually)

Closing Date: June 10, 2015

The Department of Children and Families is currently recruiting for a Clinical Social Worker Associate within the Office of Interagency Client Planning, Clinical and Community Consultation and Support Division. The position will be located at 505 Hudson Street, Hartford, CT. This is a full time position 37.5 hours. This Office provides consultation, training, and technical assistance to the DCF Regions and facilities, community providers and other DCF staff regarding eligibility, referral, treatment and transition between DCF and the Department of Developmental Services (DDS) and the Department of Mental Health and Addiction Services (DMHAS). This Office also provides consultation and technical assistance to DDS and DMHAS around their interface with DCF. All positions within this unit have some role and responsibility for assuring compliance with interagency memorandum of agreements and Outcome Measure 21 (which includes referral and transition to DDS and DMHAS).

Eligibility Requirement: **State employees currently holding the above title or those who have previously attained permanent status in this class may apply for a lateral transfer.**

Examples of Duties: This position is focused primarily on interface with DDS and is specifically responsible for:

1. Working with approximately 15 DDS licensed children's group homes with responsibility for identification, referral and transition of DCF clients to the homes, maintaining regular contact with the homes and DCF staff, making regular visits, as well as reviewing and monitoring treatment plans and incident reports and following up on clinical and administrative issues to assure the quality and appropriateness of services, treatment and transition planning;
2. New program development, implementation and ongoing program lead designed for clinically and behaviorally complex children/adolescents in DCF care; which can include working with the entity that does credentialing/provider qualification and oversight of key consultants;
3. Develop and monitor statistical data related to DDS client transitions for age out, Voluntary Services Program and Autism Division transfers and maintain a shared client list between DCF and DDS;
4. Independently review and assess clinical documentation and determine appropriateness for referrals to the DDS Autism Division and DDS general services and provide consultation to Regional clinical and social work staff regarding eligibility for DDS services (including the Autism Division);
5. Provide in-service educational presentations relative to DDS eligibility and ongoing interface, DDS group homes, and related clinical, administrative and systems issues;
6. Represent IAC unit and DCF at meetings, case conferences, committees and work with community and state agencies relative to joint DCF/DDS clients; may be asked to cover this area for DMHAS clients as well; and
7. Assure that children and youth in DCF care are transitioned to DDS through the development of comprehensive transition plans which include the identification of unmet needs and the clinical and system resources to address those needs; this could be extended to DMHAS if needed.

This position requires the use of advanced clinical social work skills in the provision of consultation to and communication/collaboration with providers, DCF staff, facility and other state agency staff; the ability to independently initiate and provide system and client specific consultation to and collaboration with Area Office staff around DDS client issues regarding placements, transfers and eligibility; and to identify and address unmet individual client, system and administrative issues and assist in resolution of these issues between DCF and DDS Regional staff.

General Experience: One year of experience as a licensed clinical social worker.

Special Requirements: Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes. 2). Incumbents in this class may be required to have knowledge of sign language and communication ability with the deaf and hearing impaired in designated positions. 3). Incumbents in this class may be required to have ability in Spanish oral and written communication in designated positions. 4). Incumbents in this class may be required to be a certified Substance Abuse/HIV Supervisor. 5). Incumbents in this class may be required to travel.

Working Conditions: Incumbents in the class may be exposed to some risk of injury from assaultive and/or abusive clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Current state employees who meet the above eligibility requirements should submit a cover letter, and last two Service Ratings and an Application for Employment (CT-HR-12). Current DCF employees who hold the above title should submit an 1199 Lateral Transfer form to the address below. Please reference Job Posting # **TH43009CO**. **Applications must be postmarked no later than the closing date indicated above. Incomplete application packages will not be considered. Due to the large volume of applications received we are unable to provide confirmation of receipt or status updates during the recruitment process.**

DEPARTMENT OF CHILDREN AND FAMILIES
505 HUDSON STREET
HUMAN RESOURCES, 8TH FLOOR
HARTFORD, CT 06106
Att: Taneisha Hancel
FAX: 860.550.6433

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.